



Show Prospectus

31st Annual Downtown Naples Art Show
March 23-24, 2019
Naples, Florida
100% Outdoors

The Naples Art Association hosts one of the last major art festivals of the winter season. Located on upscale Fifth Avenue South, the heart of downtown, this is the ideal site for this fine art and fine craft festival. The Downtown Naples Art Show was voted one of the top five favorite events by local businesses and residents. It was also rated in the top 15 by Sunshine Artist's survey of all artists in the country.

Naples, Florida is home to a robust and successful tourism industry. The county saw 1.03 million visitors in the first six months of 2017, a 1.5% increase over the same months in 2016. Naples and Southwest Florida represents an excellent venue for connecting fine art lovers with artists from all over the country.

This juried show has openings for 250 artists. The quad setup affords every artist a corner booth and great visibility. Qualified buyers enjoy the set-up along the 5th Ave S., where they are able to have the opportunity to engage with artists and learn about their process.

A favorite show for artist enthusiasts and collectors, this show benefits from significant media coverage and paid advertising that include articles written in local news sources. Marketing includes multiple advertisements in print publications, a significant social media campaign and radio advertisements during the week prior to the show.

The mission of the Naples Art Association is to expand cultural opportunities, broaden education and enrich SWF through the visual arts.

Contact Information

Maureen Roberts, Outdoor Shows Manager
Naples Art Association
585 Park Street
Naples, FL 34102
239-262-6517 x103
maureen.roberts@naplesart.org
www.naplesart.org

Important Dates and Deadlines

- June 1, 2018 On line application is available at www.juriedartservices.com
- December 9, 2018 Online Application Deadline at Juried Art Services
- December 14, 2018 Jury Session Begins
- December 28, 2018 Status Notification Available at www.juriedartservices.com
- **IMPORTANT:** January 18, 2019 Deadline for booth fee payment for accepted artists

- January 18, 2019 Waitlist Acceptance
- February 4, 2019 Deadline Full Refund (All refunds subject to \$25 processing fee)
- February 26, 2019 Artist Information Emailed
- February 25, 2019 Deadline for 50% Refund (All refunds subject to \$25 processing fee)
- February 26, 2019 No Refund Deadline

31st Annual Downtown Naples Art Show

March 23-24, 2019 Saturday, 10am – 6pm; Sunday, 10am – 5pm

Show Eligibility and Non-Eligibility Rules

1. All artwork submitted to the jury process, displayed and presented for sale must be designed and executed by the accepted artist. By applying the artist certifies that jury images submitted represent his/her original work, including both design and production.
2. Work displayed and sold at the Downtown Naples Art Show must be consistent with the work represented by the submitted jury images.
3. Collaborating artists that produce a single product may qualify as a single exhibitor. Collaborations are defined as such:
 - a. Collaborations may not consist of more than two people.
 - b. The collaboration must be a true artistic collaboration rather than a business collaboration. For example:
 - i. Creative Collaboration – defined as two individuals working together from creative planning all the way to the execution of the completed work
 - ii. Business Collaboration – defined as one or more individuals who help the artist by contributing effort to ease the production process, such as framing, printing, accounting, etc.
 - c. Collaborations must be clearly identified on the application and the collaborative efforts of each artist must be clearly defined in the artist statement.
 - d. At least one of the collaborating artists must be present during all show hours.
4. No work solely created by apprentices or employees will be accepted.
5. Commercial agents, dealers, manufacturers or buy/sell vendors are strictly prohibited nor can they be proxies for artists.
6. Artwork created from commercial molds, mass-produced kits, embellished objects or other commercial methods or artwork produced in studios involved in volume production will not be permitted.
7. Work made from ready-made items like clothing, furniture, etc. with painted, dyed or added embellishments will not be accepted.
8. No work on display may be copies of masters, advertisements, or widely circulated photographs, this also includes any registered trademarks.
9. No posters, laser prints, t-shirts, postcards, calendars, cards, candles or other promotional items will be permitted.

Show Policies, Rules and Regulations

1. Acceptance is non-transferable.
2. The Downtown Naples Art Show is a drug-free and alcohol-free environment.
3. Accepted artists must be present and in their booths during all show hours. No agents, representatives, family members or friends are permitted as a substitute for the accepted artists' attendance.
4. Only work in the category accepted through the jury process is allowed to be exhibited. It is the exclusive right and responsibility of the NAA through recommendations by its Advisory Committee to remove work that is not in compliance with the show policies and requirements.

5. Any artist closing his/her booth prior to the designated hours will not be permitted to return the next day and/or apply for participation in subsequent years.
6. Artists must comply with all safety requirements.
7. **All tents must be secured properly by use of weights.** Weights must be visible and a Quality Control Committee member will inspect each tent for weights during the show. Our City Fire Marshall requires at least 25 lb weights on each tent leg for a total of 100 lbs per tent. Failure to properly weight your tent will result in exclusion from the show, you will be asked to pack up and leave that day. You may rent weights from the NAA, if they have any available to rent, at a cost of \$10 per weight.
8. **Each tent must have a fire extinguisher.** A Quality Control Committee member will inspect each tent for a fire extinguisher as required for our permit. Failure to have required equipment may result in exclusion from the show and future consideration in ensuing shows. You may rent an extinguisher from the NAA, if they have any available to rent, at a cost of \$10 per extinguisher.
9. Tables must be covered and skirted to the ground with covers that are safe to pedestrian traffic
10. Artists may not smoke in their booths.
11. No 2-dimensional artwork displayed on the ground will be permitted
12. Setup and Breakdown procedures are handled by the show in conjunction with local police and city policy and all artists must follow specific setup and breakdown directions in order to safely and efficiently enter and exit the show.
13. Artists MUST park in designated artist parking area only. Your artist information specifies our parking requirements and failure to comply will result in disqualification from future art shows. Our City permit depends on our artists utilizing the required artist parking. There will be a parking committee member who is monitoring the downtown Naples area looking for parking violators.
14. Discount/sales signs, ribbons and awards from previous or other shows are not allowed.

Each exhibitor is responsible for collecting and remitting 6% sales tax to the Florida Department of Revenue. For information: http://floridarevenue.com/Forms_library/current/dr15.pdf

Reproduction & Limited Edition Prints Policy

The mission of the Naples Art Association is to promote and advance education, interest and participation in the visual arts. To foster an appreciation and value of the arts in people of all financial and economic levels the Naples Art Association believes it is important to offer attendees the opportunity to buy reproductions of the participating artists' original work. By providing this opportunity it may encourage the purchase of original artwork in the future. This transition is possible only if buyers understand exactly what they are purchasing and the process behind it. Therefore, our guidelines for the exhibition of reproductions are:

1. Reproductions are an important part of your success as an artist. Creating unique and original works is an important part of your artistic growth and development. As an educational organization hosting shows, Naples Art Association is interested in both your success in business and development as an artist. For this reason, original work must occupy at least 50% of the artist's wall space.
2. Fine art reproductions must be clearly and individually labeled and signed on the front of each piece.
3. Reproductions must be on archival material and all work displayed in the booth must be for sale.
4. The method of reproduction and brief process description must be on the back.
5. No hand colored or enhanced reproductions will be considered "original" works; they will be considered reproductions

6. Browse bins may occupy only minimal space and must be aesthetically pleasing and not obstruct patron flow. All bins must be WITHIN your 10'x10' booth space not outside your booth.
7. Reproductions may not be mixed with originals in browse bins.
8. No laser prints or photo copies permitted.

Limited Edition Prints are works for which the artist hand manipulates the plates, stones or screens and which have been properly signed and numbered as a limited edition. These hand pulled prints are considered to be originals. Printmakers are encouraged to identify their process.

Jury and Exhibit Space Fees

\$35 Application Fee (non-refundable)

\$450 Exhibit Space Fee (deposited upon acceptance)

Application Process

All applications will be submitted online at www.juriedartservices.com. Juried Art Services (JAS) is free to participating artists and includes a detailed introductory tutorial. After reviewing our prospectus and the JAS Tutorial, if you have any questions or need assistance with the application process contact the outdoor shows manager via email or phone. It is the responsibility of the artist to apply in the correct category. Failure to apply in the correct category may and will result in disqualification of the artist application. It is not the responsibility of the show organizer to ensure that an artist has applied in the correct category and that the artist has submitted all required information. It is the responsibility of the artist to ensure they read the prospectus and properly submit the required information, failure to do so will result in the application not going through the jury process and the artist losing their application fee. The application fee is non-refundable.

All applications require the submission of 4 images of the artist's work and 1 image of booth presentation. An artist may submit multiple applications in one medium but must pay a separate application fee for each submission. When applying in two mediums, work in each must be substantially different and the required images must be submitted for each medium. A separate application fee is required for each medium. If an artist is not accepted in a certain medium, they may not display that medium in their booth. An artist information statement is required and should convey to the jurors the process and materials used to create your work.

Online application payments are processed directly by the Naples Art Association (NAA) through a secure payment system. If paying your application fee with a credit card, please follow online payment instructions below:

- a. After completing application hit SUBMIT
- b. Artist will be re-directed to the Naples Art Association (NAA) secured payment page
- c. Please confirm that you are paying for the correct show (we organize three of them)
- d. Click 'ADD TO CART'
- e. Once added to cart, side bar will appear with 'item' in the Shopping Cart, click 'CHECKOUT'
- f. You will be prompted to add a donation to the Naples Art Association whether you chose to donate or not, it will not affect your application.
- g. Please fill out Account Information for all fields required with a red asterisk.
- h. At the page heading, 'REVIEW ORDER', confirm that all information is correct and click, 'CONTINUE TO NEXT STEP.'
- i. Fill in payment information, then click 'SUBMIT' at the bottom of the page.

Email confirmation of your payment will be sent by the NAA. **Your application fee payment will be posted on your JAS account within three days after you submit your application.** All questions or concerns regarding the payment of your fees should be directed to the accounting office at 239-262-6517 x108.

If paying with a check (US currency only), please send via US mail after the submission of your online application. **Applications will not be forwarded to the jury unless your jury fee is paid in full.** The non-refundable jury fee check will be deposited upon receipt.

All checks are to be made payable to "Naples Art Association" and sent to:
Naples Art Association
Show Accounting
585 Park Street
Naples, FL 34102

Please note the show title on your check as we organize three shows.

Exhibit Space

Spaces are 10' X 10' and work must be contained within the assigned space. Double booths are available for purchase and are 10' x 20', we do not allow jewelers to purchase double booths. If you set up a space that is larger than the 10'x10' space, the Show Director does reserve the right to charge for a 10'x15'. You may not infringe on another space physically or audibly. Exhibitors must have a white tent unless exempted by show director. All tables must be skirted to the ground. Proper tent weights and fire extinguishers are required by every participating artist. Only one artist's work or the work of two collaborating artists may be displayed per booth. Artist must keep their area clean and orderly.

Special booth space or special needs requests will be accepted but not guaranteed. We will make every effort to meet all special requests on a first come, first served basis. Additional charges may apply. There is an opportunity to submit requests when accepting participation in the show or the wait list.

During the show, all exhibitors will be visited by a Quality Control Committee member to ensure they are in compliance with our show policies. It is the exclusive right and responsibility of the NAA through recommendations by its Advisory Committee to remove work that is not in compliance with the show policies and requirements. Non-compliance may result in expulsion from the show or refusal of future show participation. The Downtown Naples Art Show is a family-oriented event, and exhibits must be in keeping with this atmosphere. We take pride in our quality and established reputation.

Jury and Selection Process

Our jurors' panel consists of independent jurors selected for their in-depth knowledge and experience in multiple mediums. A diversity of backgrounds and skills are sought, including working artists, educators, fine art and craft gallery owners, and museum directors/curators. It is the policy of the NAA to select a new panel of jurors for each show to allow for a fresh perspective.

- The jury is a blind jury, meaning all applications are viewed anonymously and the jurors do not know the names of or any other information about the artists.
- Booth images should show your booth as it is set up for exhibition at an outdoor show with your work displayed. Your booth image should not show your name or you, as the artist, standing in the booth.

- Our jury process is blind which means there should be nothing in your images or artist statement that identifies you.
- It is the responsibility of the artist to ensure they have read the prospectus and properly submitted the required information. Failure to do so will result in the application not going through the jury process and the artist losing their application fee.
- The application fee is non-refundable.

The number of spaces allotted for each category are based on the total number of booths available for the show and the ratio of artists applying in each of the categories. The artists accepted into each category are based on their total combined score of the jurors. The top scoring artists within each category are invited to participate in the show. The decision of the jury is based solely on the images submitted and all decisions are final. At a minimum, ninety percent of the exhibitor spaces will be selected through the jury process. The remaining 10% of the spaces may be filled by invited artists at the discretion of the Naples Art Association.

The work submitted by each artist is juried based on the criteria listed below:

- Artistic Merit: design, vision, creativity
- Craftsmanship/Technical Competence: technique, skill, degree of difficulty, mastery of materials used
- Marketability/Booth Presentation: presentation in a professional manner

Images from accepted artists will be retained for promotion and adherence to the rules.

A waitlist, by category, will be established based on jury scores. Wait listed artists will be in order that we receive your acceptance to the wait list. You **must** accept to be on the wait list through the JAS letter notification to be considered on the wait list.

Notification and Booth Fee Payment

Status notification will be available online at www.juriedartservices.com on December 28, 2018.

(Please keep your email address updated with JAS to receive this information in a timely manner.)

Accepted artists will be required to submit their **booth fee payment** by the **deadline date of January 18, 2019** for participation. If the booth fee is not received by the deadline date, the artist is essentially forfeiting his/her participation in the show. Once the booth payment deadline has passed, we start calling people off the wait list to fill the booths. To make an online credit card booth fee payment, please follow the steps below:

- a. Artists log into their JAS account
- b. Click on the specific application to check the status
- c. Status letter will open
- d. Within the letter use the CLICK HERE link to access the acceptance/decline form
- e. Fill out the form; when completed hit SUBMIT
 - i. If artist declines participation, the process is over
 - ii. If artist accepts participation he/she will be re-directed to the Naples Art Association (NAA) secured payment page for credit card payment

Online credit card payments are processed directly by the NAA through a secure payment system. Please follow online payment instructions when paying your booth fee with a credit card. Your emailed receipt is automatically generated and might not be reflective if you pay past the booth payment deadline and all the booths are filled or if there are problems with your credit card. Please double check to ensure your credit card has been charged or request an emailed receipt from NAA directly for confirmation of your booth payment. All questions or concerns regarding the payment of your fees should be directed to the accounting office at 239-262-6517 x108.

If paying with a check (US Currency only) please send via US mail before the January 18, 2019 deadline date. Include artist's name and name of show on your check.

All checks are to be made payable to "Naples Art Association" and sent to:

Naples Art Association
Show Accounting
585 Park Street
Naples, FL 34102

If you have any questions regarding status notification or our payment process, please contact the show director.

Categories

Ceramics, Digital Art, Fiber/Leather, Furniture, Glass, Graphics/Printmaking, Jewelry, Metal, Mixed Media 2D, Mixed Media 3D, Painting, Photography, Sculpture, and Wood.

Ceramics – Original shaped and fired clay (including earthenware, porcelain, stoneware and terracotta), excluding jewelry may not be machine-made, mass produced or used as an embellishment on another medium. (For example, a leather handbag with clay balls for decoration.)

Digital Art – Signed, original work that could not have been created without digital technology created by the artist using a computer, printed with archival quality materials. This category includes scanned images of the artist's original photography work that have been significantly manipulated or enhanced into the final piece. Traditional photography taken with digital media should apply in the photography category.

Fiber/Wearable:

- Fiber: Original work created by the artist includes non-wearable artwork from fibers such as basketry, batik, weaving, tapestry and papermaking. Excludes jewelry
- Wearable: Includes clothing or leather goods, such as belts or purses that can be worn. No factory-produced items, regardless of additional modifications or enhancements by the artists may be exhibited. No tie dye or factory produced items are permitted. Excludes jewelry.

Furniture – Original work in any material which is functional as a piece of furniture.

Glass – Original work created in glass by the artist including blown glass, fused glass or stained glass. Excludes jewelry

Drawing/Printmaking/Graphics

- Drawing – Drawings are two-dimensional works on paper using one of the following: graphite, ink, charcoal, pastels, wax crayon, chalk and a variety of other marking media.
- Printmaking/Graphics – Printmaking is a transfer process of producing art, usually in multiples. It involves creating a drawing or other composition on a surface other than paper, for transfer to paper through the use of a press or through impressions made by hand.

Jewelry – All jewelry, whether the work is produced from metal, glass, clay, fiber, paper, plastic or other materials, must be entered in this category. No commercial cast, molds or production studio work is allowed. Failure for artists to apply in the correct category will result in disqualification. It is the responsibility of the artist to read the prospectus and apply in the correct jewelry category.

- Jewelry/Precious – Work made from materials including gold, sterling silver and precious stones, and enamel on silver or gold. All components should display a high degree of skill and original design.

- Jewelry/Semi-Precious – Costume jewelry or work made from non-precious metals or other materials such as glass, clay, paper, fiber, wood, leather, and polymer clay. All components should display a high degree of skill and original design. Beaders who present strong, sophisticated design elements and not merely string purchased beads on string will be considered.

Metal – Original, non-jewelry metal work created by the artist without use of a production studio.

Mixed Media 2D – Includes collage and handmade paper; incorporates more than one type of media and has a relief depth of less than 1/8 inch, excludes jewelry.

Mixed Media 3D – Original, non-functional work which combines more than one material or media and exceeds 1/8 inch depth, excludes jewelry.

Painting:

- Painting: Oil/Acrylic – Creation of a still life, portrait, landscape, abstract or other subject matter on a flat surface such as canvas with a single medium including oil and/or acrylic paint or sticks; egg tempura; casein or alkyd.
- Painting: Watercolor – Creation of a still life, portrait, landscape, abstract or other subject matter on a flat surface such as watercolor paper with watercolors.

Photography – Signed prints created by the artist from his/her own original negative or digital files that have been processed by that artist or under the artist's direct supervision.

Sculpture – Original three-dimensional work created by shaping stone, or any other hard material, excludes jewelry.

Wood – Original hand-tooled, machine worked, built-up, turned or carved work in wood, excludes jewelry. Anything which can be used as a functional piece of furniture should be entered in the furniture category.

Artist Statement

An Artist Statement describing the technique, materials, and processes used in the creation of your entire body of work must be included with each entry. Your Artist Statement may be used in the promotion of the show through public relations efforts and should be no longer than a maximum of 1000 characters (including punctuation and spacing).

Wait List Policy

A wait list is selected from the jury scores in each category, and wait listed artists are invited as cancellations occur in that particular category. Wait list artists can be accepted up to and on the day of the show and will be notified **by phone** when a booth becomes available. We use the information provided on your JAS account to contact for the wait list so please be sure your contact information is correct. Please be sure to fill out the "last date to contact date" accurately, as we will not contact you for the wait list if this date has passed. To be on the wait list, you must accept the waitlist status, follow the steps below:

- a. Artists log into their JAS account
 - b. Click on the specific application to check the status
 - c. Status letter will open
 - d. Within the letter use the CLICK HERE link to access the Waitlist Acceptance/Decline Form
 - e. Fill out the form completely
 - f. When completed hit SUBMIT; this completes the process
- ***Please note to fill out the "last date to contact", as we will not contact you for the wait list if this date has passed.

Cancellation and Refund Policy

Cancellations must be made in written form and submitted by mail or email. Send emails to the Outdoor Shows Manager at maureen.roberts@naplesart.org.

Cancellations prior to February 4, 2019 will receive a full refund minus a \$25 processing fee. Thereafter, a 50% refund minus a \$25 processing fee is available until February 25, 2019. No refund after February 25, 2019. **No refunds will be made for any act of God, local authority or weather related cancellations of the event. Cancellation/Refund Exception: Death in the immediate family. In cases of death: Refunds require a copy of the obituary.**

No Show Policy

Artists who have not registered and/or emailed (maureen.roberts@naplesart.org) by 8:00 am Saturday (first day of show) will be considered a NO SHOW and the assigned space will be forfeited with no refund.

Artist Agreement

I hereby submit this application to become an exhibitor in 31st Annual Downtown Naples Art Show. I agree to abide by the show policies and regulations as established by the NAA Advisory Committee and the City of Naples.

By submitting this application, applicant hereby and forever discharges the Downtown Naples Art Show, the Naples Art Association and the City of Naples, of and from all manner of actions, suits, and damages, claims and demands, whatsoever in law or equity, from any loss and damage to the undersigned's property while in the possession, supervision or auspices of the Downtown Naples Art Show, the Naples Art Association, the City of Naples, their agents, representatives or employees. In the event that the "Show" is interrupted or prevented without contributory fault or negligence of either party because of war, act of God, fire, national or local calamity, riot or civil disorder, any act or regulation of public authorities, or any unforeseen occurrence or labor dispute, including strike or lockout of employees, then obligations of the parties shall be suspended to the extent made necessary, but no refund shall be due or payable to the artist from the Naples Art Association for any fees paid. Neither the Artist nor the "Show" shall be liable to the other for any damages caused thereby.

I also warrant that the artworks submitted for jurying and the artworks to be shown were produced, solely by myself or in collaboration with the co-artist in the category in which selected. I also authorize use of the images submitted with my application or duplicates thereof for show publicity, documentation or archival purposes.

By being accepted and participating in the Downtown Naples Art Show, I agree to grant a license to the Naples Art Association to reproduce electronically, in limited resolution, my original artwork for a period of up to eighteen (18) months beginning November, 2018. I retain full copyright of my original artwork. My images shall not be redistributed except as anticipated on the web site, festival printed material, advertising and other festival-related media, without the express written permission of me and the Naples Art Association.

The Naples Art Association reserves the right to make final interpretation of all rules.